



## **2023 ANNUAL SECURITY AND FIRE REPORT (For Calendar Year 2022)**

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## **HOW TO REPORT CRIMES OR EMERGENCIES**

Dominican encourages accurate and prompt reporting of all crimes and emergencies to campus security and police. Community members, students, faculty, staff, and guests are requested to report all crimes in timely manner when the victim of such crimes elects or is unable to make such a report.

In the event of a violent crime, a crime in progress, or an incident involving personal injury or requiring medical attention:

**Get Safe**

Your safety comes first.

**Get Help**

Call 911, or 9-911 from a campus extension phone on the San Rafael campus.

## **CRIME PREVENTION, SECURITY AND ACCESS TO CAMPUS FACILITIES**

Dominican University of California's San Rafael campus is comprised of 64 acres. The boundaries of the campus are roughly Belle and Grand Avenues on the perimeter of Forest Meadows, and the remaining area bordered by Palm, Olive, Acacia, Locust, Deer Park, and Highland Avenues. An additional 22 acres

### **Make School**

Make School campus was in a secured building with access granted by a reception desk or by having an access code

### **Security Considerations in Maintenance of Campus Facilities**

**San Rafael Campus:** Campus Security routinely patrols the campus to ensure that campus safety is maintained. Campus buildings are routinely inspected for safety by the local Fire Department and our insurance/risk assessment vendors. Facilities Services takes security into consideration when controlling vegetation, maintaining buildings and property, planning renovations and other activities.

## **COOPERATION WITH STATE AND LOCAL POLICE AGENCIES**

Dominican notifies and cooperates with state and local law enforcement when required by law and has involved, and will continue to involve, state and local agencies whenever the situation calls for such action. State and local agencies should be contacted immediately by anyone on campus whenever there is an emergency or life-threatening incident on campus. Campus security personnel do not have the authority to make arrests. In emergency or life-threatening situations, law enforcement personnel are contacted to detain and/or arrest individuals if warranted.

Dominican has a Memorandum of Understanding with the San Rafael Police Department that clarifies the responsibilities regarding law enforcement, including the reporting of criminal activity involving Dominican students, faculty and staff, on the Dominican campus or on Dominican property. Human Resources and Student Life staff maintain a relationship with San Rafael Police Department's designated School Resource Officer. Campus security is in contact with state and local law enforcement on a regular basis for assistance with responding to and investigating crimes.

## **EMERGENCY ALERT SYSTEM**

All students, employees, and members of the University community with a Dominican ID card are automatically enrolled in the University's emergency alert system. In order to ensure the receipt of timely warnings and emergency notifications, keep your personal contact information up to date. Students should do this on Self-Service or with the Registrar's Office. Employees should do this in Paycom. Parents, neighbors, vendors, and other members of the extended campus community can register to receive alerts at <https://www.getrave.com/login/dominicanuca>.

This system allows the University to send emergency messages via:

Text and voice messages,

Posting to Facebook, Twitter, and Dominican's public website, and SXEOLFZIEDpy.5HUTU9P"016"2'63HUTU9@





## **EMERGENCY NOTIFICATION**

### **Notifying the Campus Community about an Immediate Threat**

When a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurs, an emergency notification will be issued. Emergency notifications will be considered on a case-by-case basis depending on all relevant factors, including the nature of the situation, the location, the time of the incident, the local police response and guidance to campus officials, and the potential direct effect on the campus community. An Incident Response Team (IRT) member will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the alert system. If the emergency is not already confirmed within the initial notification, the Incident Response Team member will seek confirmation of the emergency and any additional information to be shared by contacting campus security (via phone or text), local law enforcement (via phone) and/or another Incident Response Team member (via text) in the order most



2. Confront people who seclude, hit on, and try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

As part of this course, students receive University policies prohibiting the crimes of dating violence, domestic violence, sexual assault, and stalking. The program requires that students acknowledge receipt and review of these policies. The local jurisdiction definitions of dating violence, domestic violence, sexual assault, stalking, and consent in reference to sexual activity, is included in the statement of policy and are taught

Provides employees practical tips on helping maintain a safe, inclusive environment for work, including safe and positive options for bystander intervention.

Provides users with a learning experience that is driven by narratives and immersive interactions.

The interactive exercises engage users with realistic situations and tasks, and cover all aspects of an employee's role in promoting a harassment and discrimination free workplace.

Trains employees how to identify and report sexual and interpersonal misconduct against students, including how to respond to a report of an assault or abusive situation, what to say to the victim, resources for victims, and who to notify.

Employees who are designated to respond to and investigate reports of this nature receive additional training on Campus SaVE and investigations.

In addition to the online training, ongoing awareness, and prevention campaigns, programs for Faculty and Staff participation include:

*Direct email and electronic newsletter communication* (throughout year) - about policies, prevention and how to respond

*Orientation Programming for new Faculty and Staff* - includes awareness and prevention elements



confessional]): 415-485-3207

However, the degree to which confidentiality can be protected will often depend upon the professional role of the person being consulted. Clergy or sexual assault victim counselors may keep the confidentiality of statements made to them in their role as clergy or counselors. Physicians and psychotherapists may keep the confidentiality of statements made to them in their role as medical professionals, but are required by law to report (1) treatment of an injury sustained during a sexual assault, and (2) suspicion of a sexual assault committed against a person under 18 years of age. They must also report the incident to the Title IX Coordinator, though any identifying information about the victim should not be reported, unless authorized by the victim.

Dominican provides written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available to victims both within the institution and in the community.

### **University Counseling Services**

**415-485-3258**

**Bertrand Hall, Room 100**

Counselors and our off-campus partners at Community Violence Solutions and the Center for Domestic Peace are available to aid students to work through feelings, and explore the impact and meaning of their experience of assault or violence. Medication, treatment and referrals to long-term treatment are also available. **All counseling is confidential** and only in the event of a threat to oneself or someone else is a counselor legally and ethically bound to step beyond the confidentiality maintained by university counseling services and student health services to safeguard the well-being of all involved.

### **Community Violence Solutions (CVS)**

**[www.cvsolutions.org](http://www.cvsolutions.org)**

**24-hour Confidential Crisis Line: 800-670-7273**

**San Rafael office: 415-259-2850**

**30 N. San Pedro #170, San Rafael, CA 94903**

Community Violence Solutions (CVS) is dedicated to working in partnership with the community to end sexual assault and family violence through prevention, crisis services, and treatment. Formerly called Rape Crisis Center, Community Violence Solutions offer several options for support:

- Step-by step instructions on how to proceed in the first 72 hours following a sexual assault
- Referrals to the Sexual Assault Response Team or a hospital of your choosing
-

Our Student Health Center provides free health service to all currently registered students regardless of your medical insurance plan.

**Global Education Office**

Edgehill Mansion, 3<sup>rd</sup> floor

geo@dominican.edu

415-482-2483

Provides education, support, and resources to international students and students planning to study abroad.

**Financial Aid Office**

Bertrand Hall, 1<sup>st</sup> Floor

415-257-1350

[finaid@dominican.edu](mailto:finaid@dominican.edu)

Provides support and guidance for aid opportunities to enable applicants and current students, along with their families, to make the best choices for both their educational needs and financial well-being.

**University Communications - Immigration**

The following website has been shared with the Dominican community to provide immigration education, support, and resources, such as Canal Alliance, Immigration Legal Services, Ready California, and the Immigrant Legal Resource Center: <https://sites.google.com/dominican.edu/univcomm/immigration>

Following a report of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the institution will provide the student or employee a written explanation of the student's or employee's rights and options.

In incidents of sexual misconduct that are officially reported to Dominican, our first concern is safety. Accommodations or interim measures are available if requested and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Examples of accommodations or protective measures include:

A change a victim's academic or work assignment situation





privacy and safety of those involved, and promote accountability.

In incidents of alleged sexual assault, domestic violence, dating violence, or stalking (sexual misconduct) that are officially reported to Dominican, the Title IX Coordinator or designee will conduct an investigation to determine if there is sufficient evidence (or not) to substantiate a violation of the Dominican's Title IX + SB493 + DHR Policy. The University aims to complete all investigations within a sixty (60) business day

violation and, if so, issue appropriate sanctions.

At the conclusion of the process the Complainant and the Respondent will simultaneously be informed, in writing, of:

- (1) the outcome of any institutional disciplinary action that arises from an allegation of domestic violence, dating violence, sexual assault, or stalking
- (2) any change to the result
- (3) the sanctions imposed and rationale for imposing such sanctions
- (4) Dominican's procedures for appealing the results of the proceedings

business days, the party must request in writing any extension and must include a detailed explanation as to why the extension is being sought.

The Title IX Coordinator (or designee) will forward the request to the Appeal Delegate for review.

the complainant and the respondent in writing.

Possible sanctions/remedies for employees may include:

**Faculty:** a verbal warning, a written warning, a letter of reprimand, mandatory attendance of an educational program on discrimination, harassment, sexual misconduct, and/or retaliation, mandatory referral for psychological assessment and compliance with any resulting treatment plan, restriction of responsibilities, reassignment, denial of salary increase, suspension without pay or dismissal/termination of employment. Sanctions/remedies including dismissal/termination of employment will be carried out in accordance with the Faculty Handbook.

**Administrators & Staff:** an verbal warning, a written warning, a letter of reprimand, mandatory attendance of an educational program on discrimination, harassment, and/or sexual misconduct, or retaliation, mandatory referral for psychological assessment and compliance with any resulting treatment plan, restriction of responsibilities, reassignment or transfer to another department, denial of salary increase, suspension without pay, final written warning or dismissal/termination of employment. Should the respondent be the Vice President of Academic Affairs, the communication will be to the University President. Should the respondent be the University President, the communication will be to the Chair of the Board of Trustees.

## **DISCLOSURE OF RESULTS**

The institution will disclose the results of any disciplinary proceeding conducted by the institution against a student who is the alleged perpetrator of any crime of violence or sexual misconduct to the alleged victim, or next of kin, if the victim is deceased.

## **ADJUDICATION PROCESS FOR STUDENTS (Code of Conduct)**

Any member of the University community may report a student for violation of the Student Code of Conduct. The University utilizes an online reporting system (Maxient) whereby members of the campus community can submit information regarding the alleged violation. These reports are transmitted to the Office of the Dean of Students, and reviewed by the Associate Dean of Students who oversees the conduct process.

For incidents of alleged sexual misconduct, the adjudication process, as outlined in the previous section, will be conducted by the Title IX Coordinator or designee.

Additionally, the respondent is provided these rights by Dominican:

- to be notified of student rights and responsibilities in the University conduct process.
- to privacy as outlined in the Family Educational Rights and Privacy Act (FERPA)
- to be notified at least three (3) business days prior to the conduct meeting of the alleged violation(s) of the Student Code of Conduct and to be notified of the date, time, and location of the meeting
- to discuss the incident and her/his alleged involvement
- to respond to the information presented in the incident report and/or the Title IX report
- to present pertinent information and witnesses on her/his behalf
- to identify witnesses on her/his own behalf and submit anticipated statements to the Associate Dean of Students in advance of the conduct meeting
- to be notified in writing within five (5) business days of the outcome of the conduct meeting
- to be informed of the appeal process and given the opportunity to file a request for appeal within five (5) business days of the date of the conduct meeting outcome letter.

The complainant and respondent have the right to be assisted by an advisor of their choosing, and at their own expense. The complainant and respondent are responsible for presenting his or her own information; therefore, advisors are not permitted to speak or to participate directly in any part of the Student Conduct Hearing.

All decisions of responsibility for violating Dominican policy or the Student Code of Conduct will be based on a preponderance of evidence standard; meaning that it is more likely than not that a violation of policy occurred. The adjudication process has two potential outcomes for respondents.

### **No Responsibility**

In findings of “no responsibility” for violating the code of conduct, the respondent(s) will be notified and the case will be dismissed.

### **Responsible**

In cases where students are found “responsible” for violating the Student Code of Conduct, the respondent will be issued sanctions for completion. All sanctions will be issued, in writing, to the respondent with an applicable deadline. Please note, in cases of responsibility regarding sexual misconduct, “Warnings” will not be issued. All sanctions can be found in the Student Handbook and the Student Code of Conduct and are listed, as they appear, below:

I. The following sanctions may be imposed upon any student found to have violated the Student Code:

1. Warning - A notice in writing to the student that the student is violating or has violated the institution's regulations.
2. Disciplinary Probation – A written reprimand for violation of specific regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to violate any institutional regulation(s) during the probationary period.
3. Loss of Privileges – Denial of specific privileges for a designated period of time.
4. Fines – Previously established and published fines may be imposed.
5. Restitution – Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
6. Residence Hall Exclusion - Permanent separation of the student from the University residence Halls.
7. University Suspension - Separation of the student from the University for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
8. No Contact Directive – A written document indicating no contact between two or more parties at the institution.
9. University Expulsion - Permanent separation of the student from the University.
10. Educational Sanctions - Work assignments, essays, service to the University, reflections, mandated workshops and other related assignments.

II. More than one of the listed sanctions above may be imposed for any single violation.



prevention trainings, along with scenarios and exercises.

## **HOW TO BE AN ACTIVE BYSTANDER**

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals



Dominican University of California prohibits the possession, use and sale of drugs in violation of California

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students receive an overview of our alc

Francisco Police Department at 415-837-7000 or visit the online portal at <https://www.sanfranciscopolice.org/stay-safe/crime-data-and-maps/self-service-crime-data>

## GEOGRAPHICAL REPORTING AREA

Dominican University of California includes crimes that occur on its campus, in non-campus areas, and in public property adjacent to the campus in its Campus Security Report.

**On-Campus:** On-campus crimes are crimes that occur: (1) in any building or property (domestic or foreign) owned or controlled by Dominican within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; or (2) in any building or property that is within or reasonably contiguous to Paragraph one (1) of this definition, that is owned by Dominican but controlled by another person, is frequently used by students, and supports institutional purposes.

**Non-Campus Buildings:** Non-campus crimes are crimes that occur: (1) in any building or property owned or controlled by a student organization that is officially recognized by Dominican; or (2) in any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Dominican has a number of non-campus spaces for which crime data is collected and included in this report. For 2022, these locations are:

Montecito Shopping Center OT/Nursing Program space at 361 Third St, Suite G, San Rafael

Mar0 G[(Ma 1 RG[(-)] TJET60.00000912 0 612 792 reW\*nBT/F5 9.96 Tf1 a3reom)-8(i)-6-USWXWäm 87912 0 612



violations												
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**Unfounded Reports**

No crime reports were unfounded and subsequently withheld from crime statistics for the years noted in the table.

**HATE CRIMES STATISTICS FOR DOMINICAN - SAN RAFAEL CAMPUS**

2020: No Hate Crimes reported  
2021: No Hate Crimes reported  
2022: No Hate Crimes reported.

**Unfounded Reports**

No crime reports were unfounded and subsequently withheld from crime statistics for the years noted in the table.



**Unfounded Reports**

No crime reports were unfounded and subsequently withheld from crime statistics for the years noted in the table.

**HATE CRIMES STATISTICS FOR MAKE SCHOOL – San Francisco**

2020: No Hate Crimes reported

2021: No Hate Crimes reported

2022: N/A

**Unfounded Reports**

No crime reports were unfounded and subsequently withheld from crime statistics for the years noted in the table.







**Rape:** These offenses are defined to include the penetration, no matter how slight, of the vagina or anus with any other body part of object, or oral penetration by a sex organ of another person, without consent of the victim.

**Robbery:** Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Sexual Assault:\*\*\*** Defined as non-consensual physical contact of a sexual nature, sexual assault includes rape, acts using force, threat, intimidation, or coercion or using advantage gained by the victim's inability (temporary or permanent) to make rational, reasonable decisions about sex of which the respondent was aware or should have been aware.

Examples of sexual assault include non-consensual sexual intercourse (anal, or vaginal), however slight, with any object or body part, between any genders, without consent and non-consensual sexual contact, which is any sexual touching (including disrobing or exposure), however, slight, with any object or body part, between any genders, without consent, non-forcible sexual intercourse when a person is under the age of consent (the age of consent in California is 18 years old), attempted vaginal intercourse by a person(s) known or unknown, dating violence, domestic violence and acquaintance or date rape.

**Stalking:\*\*\*** Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or to suffer substantial emotional distress.

**Statutory Rape:** These offenses are defined as sexual intercourse with a person who is under the statutory age of consent.

*\*\*\* Local jurisdiction definition which is taught within Dominican's prevention programs for both students and employees.*

## **FIRE SAFETY REPORT FOR CALENDAR YEARS 2021-202**

Federal law requires institutions of higher education with campus housing to annually report on campus fire safety. Please direct questions about this report to Susan Clancy, Director of Facilities Services. Fire statistics for San Rafael campus is provided for 3 years..

### **FIRE STATISTICS**

Dominican University of California submits a detailed report of fire incidents on campus annually to the federal government.

There are no plans for future improvements in fire safety at the time of publication of this report.

<b>Residence Hall Name</b>		<b># of fires</b>	<b># persons with fire-related injuries</b>	<b># of fire-related deaths</b>	<b>Value of property damage caused by each fire</b>	<b>Cause of Each Fire</b>
Edgehill Village 50 Magnolia Ave San Rafael, CA	<b>2022</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>\$0</b>	<b>fireworks</b>
	<b>2021</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0</b>	<b>N/A</b>
	<b>2020</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$0</b>	<b>N/A</b>

You smell or see smoke

You are instructed to evacuate

Leave the building via nearest stairway or exit

DO NOT use elevators

Fanjeaux	Fire extinguishers on each floor. Smoke detectors and alarms, a sprinkler system, pull stations (all monitored by Bay Alarm, a company that communicates directly with the San Rafael Fire Department when there is an alarm).
Pennafort	Fire extinguishers on each floor. Smoke detectors and alarms, a sprinkler system, pull stations (all monitored by Bay Alarm, a company that communicates directly with the San Rafael Fire Department when there is an alarm).
Make School 851 California St San Francisco, CA	Smoke detectors and alarms, a sprinkler system (all monitored by an alarm company). Current fire extinguishers and educational placards in place.

## **FIRE SAFETY EDUCATION**

Dominican University takes fire safety seriously. Resident Advisors (RAs) receive training in fire safety and evacuation procedures during RA training before the start of the fall semester. RAs educate residents about fire safety and evacuations through mandatory floor meetings. Students receive education and training on fire safety and evacuation during orientation. Employees are offered annual training on emergency procedures which includes information on fire safety and evacuation.

The [Student Handbook](#)

**Smoking:** Smoking (including, but not limited to cigarettes, cigars, e-cigarettes, pipes, hookahs, or vaporizers, is not permitted on the Dominican campus (with the exception being designated smoking areas). All community members have the right and the responsibility to inform or remind violators of the policy and request compliance. If a problem arises with non-compliance, Security staff may be called. Visitors who refuse to comply will be removed from campus.

**NOTICE OF NON-**